

INSTRUCTIONS FOR COMPLETING AN APPLICATION
FOR A HEARING BEFORE
THE ZONING HEARING BOARD
OF THE BOROUGH OF NESCOPECK

1. Attach all documents relating to the request for a special exception to this application. Please check to see that all questions on this application are answered completely.

2. Attach a copy of the plot plan (drawn to scale) of the property in question which shows the location and size of the lot, the location of improvements now present and/or proposed and any other changes proposed. THIS PLOT PLAN SHALL INCLUDE THE FOLLOWING:

- (a) Property Lines
- (b) Streets and alleys
- (c) ALL structures
- (d) ALL dimensions, including lot length and width, lot area, building dimensions, front, rear and side setbacks, all off-street parking spaces, etc.
- (e) Size and placement of any signs.

THIS PLOT PLAN MUST BE DRAWN TO SCALE!

3. Attach a listing of the names and addresses of ALL PROPERTY OWNERS within 200 feet of all property lines of the property in question. The list is to include the actual address, the actual property owner and the property owner's address if the property is tenant occupied.

4. Attach a check payable to the Borough of Nescopeck in the amount of \$ 6 50.00

5. All hearings will be heard in their assigned numerical order. Hearings are open to the public and all persons interested shall be heard.

6. Hearings must be held within sixty (60) days of the date the completed application is received by the Borough of Nescopeck.

FOR OFFICIAL USE ONLY

Date application filed: _____

Date fee paid: _____

Date hearing advertised: _____

Reason for appeal: _____

Date of hearing: _____ Hrg. No. _____

ZONING HEARING BOARD
BOROUGH OF NESCOPECK
LUZERNE COUNTY, PENNSYLVANIA

APPLICATION FOR SPECIAL EXCEPTION

The undersigned requests the granting of a Special Exception by the Zoning Hearing Board of the Borough of Nescopeck as set forth below:

BACKGROUND

1. Name, Address, and Telephone Number of Applicant(s):

2. Address of property in question:

3. Zoning District in which the property is located:

4. What is your interest in the property in question? Please set forth whether you own the property, lease the property, intend to lease the property, or intend to purchase the property under an agreement of sale:

5. Set forth in detail what you are proposing to do on this property.

6. Set forth in detail the reason your proposed project requires the special exception.

7. Set forth why you feel the Zoning Hearing Board should grant your request and list all uses, physical circumstances and conditions that you feel justify the granting of this special exception.

8. Set forth the effects that the granting of this special exception will have on the neighborhood where the property is located.

I hereby request a hearing before the Borough of Nescopeck Zoning Hearing Board and certify that the facts set forth in the above application are true. I understand if this application is not complete or if the information requested is not provided, this application may be rejected by the Zoning Officer and/or Zoning Hearing Board as an incomplete application.

Applicant's Signature

Date

Applicant's Signature

Date

Property Owner's Signature if not Applicant

Date